

**Greater Stonehenge Civic Association (GSCA) Board of Director's Meeting  
Minutes – April 15, 2021**

<b>Position</b>	<b>Name</b>	<b>Attendance</b>
<b>President</b>	Don Burgess	Present
<b>Vice President</b>	Craig Ross	Present
<b>Treasurer</b>	Cynthia Bays	Absent
<b>Secretary</b>	Vacant	N/A
<b>Safety/Traffic Committee Chair</b>	John Bumgarner	Present
<b>Social Committee Chair</b>	Peter Barden	Absent
<b>Communication Co-Leads</b>	Regan Kain Meghan Ondrish	Present Present

**I. Welcome and Opening Remarks**

Don Burgess, President of the GSCA, called the meeting to order. Before proceeding to the agenda, Don reminded everyone that the third Thursday of the month will be our regularly scheduled meeting moving forward.

**II. Review and Approval of Minutes from February and March 2021 Meeting**

Minutes were approved and Don will PDF and send to Megan Ondrish, Co-Lead of Communication, to upload to the website.

**III. Financial Report**

Suntrust Checking Balance – 3/31/21 - \$29,183.10

Capital One Savings Balance – 3/31/21 - \$20,451.18

Total = \$49,634.28

Cynthia Bays, Treasurer, reported that we had received 359 dues payments—142 by USPS mail and 217 by PayPal. Meghan and Regan Kain, Co-Leads of Communication, will put out a reminder to pay dues via social media and the email listserv. Cynthia will provide John Bumgarner, Safety/Traffic Committee Chair, the dues information for submission into the GSCA Neighborhood Spreadsheet.

#### **IV. Liability/Insurance Policy for GSCA – Annual Renewal**

Craig Ross, Vice President, sent the information to Don. Don has signed and will drop it off to Cynthia who will submit it to the cognizant person. This is the application and then we will receive an invoice, which is estimated to be about \$800.

#### **V. Food Truck and Movie Night Planning/Scheduling**

Peter Barden, Chair of the GSCA Social Committee, was not able to make the meeting but provided Don an update via email. Peter reported that food truck events are scheduled through May. Next one is on April 24<sup>th</sup>. The March Food Truck did not go well (ordering issues/ran out of food) and the Board discussed making sure that we are getting different food trucks into the rotation. Additionally, the Board agreed that we could host the food trucks on weekday nights.

Peter continues to work the movie night for May/June.

#### **VI. Follow-Up Meeting/Discussions with VDOT/Chesterfield County**

John Bumgarner, Chair of the GSCA Safety/Traffic Committee, reported that he still has had no luck in contacting the Chesterfield Police Department point of contact (POC) that was provided by the Chesterfield County Administrator's Office. He has emailed the POC at the Administrator's Office to make sure the contact information (phone number) is correct and if there is an email address for the individual.

John also reported that he put in the request to VDOT for them to assess the traffic light at Courthouse/Edenberry to see if the timing is right. There have been numerous reports of it taking quite a bit of time to change so folks can turn north onto Courthouse. Anyone can submit a work request to VDOT at this site: <https://my.vdot.virginia.gov/>.

#### **VII. Community Yard Sale**

The Yard Sale is on April 24<sup>th</sup> with a rain date of May 1<sup>st</sup>. 20 houses are registered for the event and Meghan plans to send another email next week – details about the April Food Truck and a reminder for the Yard Sale. Meghan plans to put all the addresses in one document to share via Facebook, Craigslist, Neighborhood, and the email listserv. Regan has also coordinated pick-up for donation from the yard sale sites for those interested. Plan to cut-off registration on the Thursday before the Yard Sale.

#### **VIII. Website**

Meghan moved some information from her personal email address to the GSCA email address and will update the links on the GSCA website.

#### **IX. Coyote in Neighborhood**

Don investigated whether anything could be done regarding potential coyotes in the neighborhood. Chesterfield Animal Control only deals with pets; thus, it does not become involved with wildlife issues. Don also spoke with the Virginia Department of Game and Inland Fisheries, but the only advice/resources were preventive in nature.

Wildlife could be trapped and relocated, but this requires someone or some entity making such a request. At this point in time, however, there have not been any confirmed sightings of coyotes or other dangerous animals in the neighborhood.

The Board decided that at this point we monitor the situation and revisit the issue if there are continued issues.

**X. Facebook & Email List Serv**

With respect to Facebook, we discussed whether the GSCA Facebook page should allow individuals to post to the page. Regan will look into it and we will discuss in May. Email list serv via Mailchimp is working well with about 50 percent of the addresses (total of about 600 emails in Mailchimp) opening emails in general.

**XI. Association Newsletter Development**

Meghan reported that the next newsletter will be in June. Don and Megan are working on the issues to be covered in this Newsletter and we will discuss the Newsletter in more detail at May's meeting.

**XII. SCC – Filing of Articles of Incorporation**

Don reported at the March meeting that he and Craig discussed a solution to address the comments received from the initial application. However, there isn't a clear-cut solution to the issue given the structure of the GSCA Constitution/By-Laws. They continue to explore options to resolve the comments received, but it is likely there will need to be an update to the GSCA Constitution/By-laws. However, this will have to be done via an in-person meeting per the Constitution/By-laws and thus impacted by COVID-19. Don and Craig are working on the proposed changes in the initial filing documents with the SCC. This will have to be done via an in-person meeting per the Constitution/By-laws and thus impacted by COVID-19. Don and Craig are working on the proposed changes in the documents.

This issue will be tabled until a point at which we can have an in-person annual meeting of the membership.

**XIII. Neighborhood Appreciation of Teachers**

At the March meeting, we discussed doing something to recognize and show appreciation for the teachers at Gordon Elementary, Midlothian Middle, and Monacan High. Some concern was raised about using GSCA funds to support such an effort and it was proposed that if we move forward with such an effort that we would raise money (perhaps through GoFundMe) to support the effort. Everyone agreed that we will think on it and discuss at the May meeting to finalize any plans/efforts on this front.

**XIV. Clean-Up Day**

Craig has outreached to 2 individuals to take the lead of this effort but have not heard anything back from the individuals. Cynthia raised the potential of having a company available to shred paper on the clean-up day. We are tentatively targeting

May 22<sup>nd</sup>, but need to identify someone to lead the effort first. We may need to push the date back to June given that we will not meet again until May 20<sup>th</sup> as a Board.

#### **XV. Open Discussion**

- a. **Septic Issues & Public Sewer** – Numerous streets in Stonehenge do not have access to public sewer given decisions made 30/40 years ago and septic fields are beginning to fail. We discussed if the GSCA Board had a role to play in obtaining and distributing information on the issue and then facilitating interaction with Chesterfield County on the issue. It was agreed that Regan would contact the Chesterfield County utility office and obtain whatever information – policies and procedures for expanding the availability of public sewer lines, information on connecting to public sewer lines, etc. – and we would discuss this issue in more detail at the May meeting.
- b. **Financial Reporting and Annual Meeting** – We discussed the reporting of expenses as well as establishing an annual budget. Specifically, we agreed that the following should be done: (1) a report out on revenues and expenses for 2020 that could be included in the June newsletter, (2) a plan/budget for 2021, and then (3) the development of a budget for 2022 that would be presented for input at a Fall 2021 membership meeting and then subsequently solidified by the Board. Cynthia agreed to give some thought to these issues and bring information, etc. to the May meeting.

**Next Meeting – May 20 , 2021**